

Procedures To Establish A New Residence

These items must be done in this order.

1. Site Evaluation – Cost: \$300
 - a. Site evaluations are done to determine the options you have for your onsite sewage system, based on soil and site conditions.
 - b. Apply in person at the Grayson County Environmental Office Monday through Thursday, 7 a.m.-5 p.m. or Friday, 7-11:30 a.m. An installer or other representative may fill out the application.
 - c. Sites are required to have backhoe pits dug before the site can be completed. You will need to contact someone with a backhoe and have him or her make arrangements to meet with us on the property. The pits need to be filled in AFTER the evaluation is completed
 - d. Results from this evaluation can be shown to any Certified Installer to get cost estimates.
 - e. You must obtain a physical address before any permits or permanent electrical stickers are issued. Call (270) 259-0303, ask for Brandy Higdon.
 - f. Electric hookup and inspection procedures are handled through the electric company that controls your particular area of the county. If you are putting a mobile home on the property you cannot get your permanent electric sticker until the construction permit to install your system is purchased. If you are building a dwelling on the property a temporary electric sticker may be given when the site evaluation is applied for, and a permanent sticker will be given when the construction permit is purchased.
 - g. At some point an HVAC inspection will need to be done. Contact Danny Joe Allen at (270) 925-7433 to schedule.

2. Onsite Sewage System Permit – Cost: \$300 – EXPIRES ONE YEAR AFTER PURCHASE DATE. Can be purchased from 7-9:30 a.m.
 - a. Choose a Certified Installer and the system option you wish to use.
 - b. Have the Certified Installer purchase this permit.
 - c. Homeowners can purchase the permit only if they are doing the work.Any questions can be directed to Grayson County Environmental 7-9:30 a.m. Monday through Friday at (270) 259-8046.

3. To get a water meter set up on your property, you must take a copy of your Plumbing permit to the water company and a copy of your deed. This permit is purchased from the State Plumbing Inspector. Keep in mind that Steps 1 and 2 must be completed before you can purchase any type of water, sewer or inside plumbing permit, except for an outside water spigot. Please not that the plumber or homeowner doing the work has to purchase this permit also.

The Plumbing Inspector's phone number is (270) 259-6155. He is only in the office on Tuesdays and Fridays 8-9:30 a.m.

Please note that we can't take cash or debit card payments.